



Moat Farm Infant and Nursery School

and Lavender Farm Nursery

Headteacher: Mrs Deborah Walker
Lavender Farm Nursery Manager: Mrs Fern Baker
www.moatfarm-inf.sandwell.sch.uk



Brookfields Road
Oldbury
West Midlands
B68 9QR
Tel: 0121 552 1885
Tuesday, 10 February 2026

Dear Families,

We are writing to inform you that Mrs Anslow, our Assistant Head Teacher and Special Educational Needs Co-Ordinator (SENDCo), will be starting her maternity leave on Friday 13th February, which will be her final working day in school before her leave begins (all being well).

To ensure a smooth transition and continuity of support for all our children, Mrs. Anslow has worked closely with Mrs. Ashmore over a period of time to enable a thorough handover of responsibilities. We are pleased to confirm that Mrs. Ashmore will take over as SENDCo during Mrs. Anslow's absence and will be your main point of contact for any SEND-related matters.



You can reach Mrs. Ashmore via email at sophie.ashmore@mfi.school or through the school phone number: 0121 552 1885. Please remember that during term time the school aims to **acknowledge the receipt of all email enquiries within 5 working days** and the school aims to **respond to all emails within 10 working days**.

We would like to take this opportunity to wish Mrs. Anslow all the very best for the upcoming birth of her twins. We look forward to welcoming her back in due course.

Thank you for your continued support and partnership.

Yours sincerely,

Mrs Deborah Walker, Headteacher

COLLABORATION RESPECT CREATIVITY PERSEVERANCE CARING REFLECTIVENESS

